

## *Altarnun Parish Council "RO AN HAL"*

DRAFT Minutes of **Altarnun Parish Council (APC)** meeting held at Altarnun Village Hall, Wednesday 1st December 2021 which commenced at 7.30 pm. Cllr Dowler welcomed all in attendance.

**APC members present** Cllr Dowler (Chair), Cllr Bloomfield, Cllr Branch, Cllr Wendon & Cllr Coles. **Also present:** Mr R Turner - parish clerk, Cornwall Cllr Adrian Parsons and one member of the public.

**177/21 Apologies for absence:** Cllr Marsh, Cllr P Smith, Cllr Green, Cllr W Smith & Cllr Kendall.

**178/21 Members Declaration of Interest and requests for dispensations.** None received.

**179/21 Invitation for members of the public/ward councillor to address the meeting.**

Cllr Parsons reported council tax bills in Cornwall are expected to rise by at least 2.99% under budget proposals being considered by Cornwall Council. This would include a 1.99% general increase and an extra 1% to fund adult social care services. Final council tax bills will also include charges for policing and for town or parish councils to be added when decided, so the total rise will in probability be higher than 2.99%. The draft budget proposals explain, the authority will need to save £55 million next year. £53.2m of these savings have already been identified and work is continuing to find the other £1.8m which will be achieved in plans to cut 410 jobs from the council by the end of March 2022.

**180/21 To approve the minutes of the APC Meeting held on 3rd November 2021.** It was proposed by Cllr Branch, seconded by Cllr Bloomfield, then **resolved** that the minutes of the APC meeting held on 3rd November 2021 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

**181/21 Matters arising from minutes of APC Meeting 3rd November 2021 and not included in this agenda.** None.

**182/21 Finance Matters: *The RFO advised the following accounts payable:***

-Altarnun Village Hall – £20 Room Hire 3.11.2021 Chq 1313

-Smart Bros £186 – General maintenance & RBL wreath Chq 1314

Cllr Wendon proposed to raise payment for both, Cllr Coles seconded, it was **resolved** to pay these accounts.

***The RFO reported and recommended the following:***

-VAT reclaimed in sum of £311.47 was credited to bank 24.11.2021

-Local Maintenance Partnership grant claim £1942.84 made 24.11.2021 and funds awaited.

-NatWest Bankline for Communities service is activated for authorised users to provide read only internet access of APC bank account.

-Budget of APC expenditure for 2022/2023 was presented and recommended in the sum of £19487.

-A financial overview was presented, stating APC bank balance as at 30.11.2021 being £33057, from which, a provision for projected expenditure of £6500 due before 31.3.2022, a retention of 50% of precept (£7000) in case of need and £2070 to cover 2022/23 shortfall of income against budgeted expenditure, must be deducted. After further deduction of £10475, representing funds currently reserved, from the remaining balance of £7012 it was recommended that the following is reserved to protect and future proof parish assets: £3750 toilet block and £2850 parish cemetery, also, £400 towards 2025 town & parish council election costs. Cllr Dowler proposed the virement of these funds, as stated, from the APC general fund and Cllr Coles seconded. It was **resolved** to reserve funds as recommended by the RFO. Restated reserves are to be: Toilet Block £6215, Five Lanes £2372 Mill Green £496, Cemetery £2850, Council Tax Support £249, Community Infrastructure Levy £4893, election £400.

**183/21 To approve Precept Demand 2022/23, subject to RFO's budget.** Cllr Dowler proposed to approve a precept demand of £14,000 for 2022/23, which Cllr Branch seconded. It was **resolved** to demand the sum of £14,000 and the clerk undertook to apply to Cornwall Council for the funding.

**184/21 Approve appointment of Internal Auditor for 2022/23.** Cllr Wendon proposed the appointment of Mrs Linda Coles which was seconded by Cllr Bloomfield, and it was resolved to appoint Mrs Linda Coles as internal auditor for financial year 2022/23.

**185/21 Planning Applications:** 4 applications forwarded by Cornwall Council invited comment by APC as consultee:

-**Application** PA21/11109 **Proposal** Erection of a bungalow without compliance of Condition 3 of Application E1/91/1251 dated 17/07/1991 Condition Number(s): 3 Conditions(s) Removal: See Planning Statement Condition 3 removed **Location** Polglaze, Altarnun **Applicant** Kenneth Mark Hoskin.

After discussion, clarifying the planning documents and applicants intentions, Cllr Dowler proposed & Cllr Coles seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**. '**Altarnun Parish Council supports this application**'

**-Application PA21/11163 Proposal** Installation of 3no. new antennas on the existing mast tower and associated ancillary works thereto. **Location** Communications Mast Cor 10 Halvanna Plantation Altarnun **Applicant** EE Limited EE Limited  
After discussion, clarifying the planning documents and applicants intentions, Cllr Dowler proposed & Cllr Bloomfield seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**. **'Altarnun Parish Council supports this application'**

**-Application PA21/11215 Proposal** Listed Building Consent for the replacement of 18 windows in the property. **Location** Trethinna House Trethinna Hill Altarnun **Applicant** Mr Mark Burnett.  
After discussion, clarifying the planning documents and applicants intentions, Cllr Coles proposed & Cllr Branch seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**. **'Altarnun Parish Council supports this application'**

**-Application PA21/10399 Proposal** Listed building consent for internal alterations including re-wiring, widen stairs, and works to walls floors and ceilings **Location** 1 Riverside Road from Junction South of Polgray to Junction Southeast Of EnysAn Heul **Applicant** Mr Adam Leys.  
After discussion, clarifying the planning documents and applicants intentions, Cllr Dowler proposed & Cllr Bloomfield seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**. **'Altarnun Parish Council supports this application'**

**186/21 Planning Decisions:** The following applications were reported as approved: PA21/06394, PA21/08605, PA21/09513.  
**For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>**

**187/21 Pre-App Planning:** It was reported, for information only, that no pre application planning engagements, relating to the parish, were advised by Cornwall Council in the past month.

#### **188/21 Code of Conduct.**

The clerk read out the body of a letter received from Cllr Paul Wills, Chair of Cornwall Council Standards Committee, regarding potential forthcoming amendments to the Code of Conduct and the need to maintain awareness by referencing its content to assure the avoidance of becoming the subject of a complaint. The clerk undertook to circulate the letter to members for reference.

#### **189/21 Vacancy in the role of APC councillor.**

The clerk reported that Thomas Larrie Hoskin had resigned his seat due to the non attendance of council meetings and that the Cornwall Council Retuning Officer has given notice of a vacancy and calling for persons to come forward by 16th December 2021, to request an election to fill the vacancy.

#### **190/21 Parish Bus Shelters.**

The clerk reported that arrangements are being made to install roof guards on the parish bus shelters to mitigate the need for regular repair as a result of recurring damage to rainwater goods etc. The associated cost is to be no more than £200 and will be funded within the maintenance budget.

Cllr Dowler invited the reopening of debate regarding the installation of a shelter at Bolventor – the following prior minutes refer - 97/20,110/20,126/20,145/20,25/21 &146/21. After discussion Cllr Dowler proposed that the installation be progressed utilising funds from Cornwall Council bus shelter grant scheme and APC Community Infrastructure Levy reserve. Cllr Coles seconded, and the proposal was **resolved**. The clerk undertook to progress details for further approval at the next council meeting.

#### **191/21 Correspondence – for information only.**

\*CALC & NALC– various briefings \*Cornwall Council – various briefings \*Cornwall Council – Climate Change Emergency Development Plan \*CORMAC – re traffic parking restrictions at Bolventor \*Cornwall Council – Local Transport & Road Safety re 20's plenty -follow up to minute 104/21

#### **192/21 Advise date & venue of the next Council Meeting as 5th January 2022 to be held in Altarnun Village Hall.**

Date and venue were confirmed. **Cllr Dowler closed the meeting at 9.02pm.**